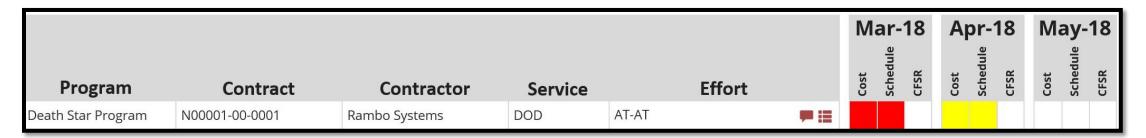


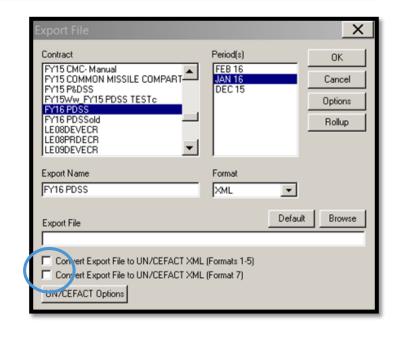
Table of Contents

- 1. Why is my XML file not UN/CEFACT compliant?
- 2. What's the difference between Total and Component files?
- 3. My contract/effort has not started reporting yet. Why am I red for compliance?
- 4. What files do I need to deliver?
- 5. Why can't I find my contract in Upload Home?
- 6. Report Date vs. Submission Date: What is the difference?

Why is my XML file not UN/CEFACT Compliant?



- When exporting your IPMR data into XML format for EVM-CR delivery, be sure to click the Convert Export File to UN/CEFACT XML box. This will ensure your file meets UN/CEFACT compliance and is credited accordingly in the EVM-CR.
- If you have components, don't forget to mark your UN/CEFACT XML Electronic Cost as Total (and Final if there are multiple Totals) in the EVM-CR.



What are Total and Component files?

Total

Total files contain a complete data report for the entire Effort they are submitted against.

• Electronic Cost IPMR XML files delivered to the EVM-CR must be labeled by the submitter as Total/Final, using the "Mark

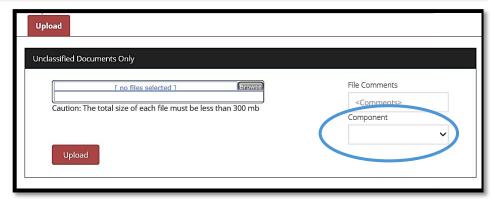
as Final" designation.

 If multiple Electronic Cost IPMR XML files are delivered in a single submission, one must be labeled Total/Final manually by the submitter. Only Total/Final files will show published data.



Component

- Component files contain a subset of data for the Effort they are submitted against.
- For example, a component-level file may contain only a single CLIN of data representing a portion of the total effort.
 Component files must be labeled "Component" by the submitter during upload using the dropdown, and marked as Final.



My Contract/Effort has not started reporting yet. Why am I red for compliance?

							Mar-18			Apr-18			May-18		
Program	Contract	Contractor	Service	I	Effort	Cost	Schedule	CFSR	Cost	Schedule	CFSR	Cost	Schedule	CFSR	
Death Star Program	N00001-00-0001	Rambo Systems	DOD	AT-AT	₽≡										

Reporting ratings are based off CDRLs and written direction from the program office. When a contract is first established in the EVM-CR, the program office dictates start and stop dates for CDRL delivery. Programs are rated for compliance according to those dates. If your program is receiving red compliance ratings before you are ready to begin submitting, **notify your program office to authorize an updated start date**.

For example, in the above graphic, if your program is not intending to submit files to the EVM-CR until April 2018, but your program office delivered us a start date of January 2018, the system will read as noncompliant January through March.

Contractors are encouraged to reach out to the EVM-CR support team directly with questions.

What files do I need to deliver?

Contract Summary

Data Views

Reviewers & Submitters

Received Submissions

Contract Attachments

Reporting Stream

Comments A

Actions -

Links **→**

On the Contract Detail page, go to the Reporting Stream* tab to view your required EVM-CR deliverables.

ELECTRONIC COST

IPMR Format 1-4 XML UN/CEFACT

HUMAN READABLE COST

- IPMR Format 1-4 in contractor format (PDF, Excel, etc)
- IPMR Format 5 in contractor format

FORMAT 6

- IPMR Format 6 XML UN/CEFACT
- Integrated Master Schedule

HUMAN READABLE COST

- IPMR Format 6 in contractor format
- Project, Primavera, Open Plan, etc.
- Integrated Master Schedule

FORMAT 7

- IPMR Format 7 XML UN/CEFACT
- Required annually per IPMR DID

HISTORY

- History XML
- Only for programs reporting according to old CPR DID

CFSR

- Contract Funds Status Report in contractor format (PDF, Excel, etc)
- No XML delivery for CFSR documents

*The Reporting Stream is based on the CDRLs on file from the program office.

Why can't I find my contract in Upload Home?

If you're assigned to a specific Program as a Submitter, and your contract is not listed for you on the Upload Home page to Start a New Submission on Effort:

- A. The effort has reached its End Date. Once a contract effort has reached the End Date as dictated by the Program Office, submitters will not be allowed to submit. Contact your program office POC and they can request to extend the reporting dates in the EVM-CR.
- B. The effort has not been established yet. It's the duty of the program office's to request a new contract setup in the EVM-CR. Once established, you will be listed as a Submitter upon program office request.

If you do not hold an active EVM-CR account, visit http://cade.osd.mil/ and click the Request CADE Account link in the top right corner (CAC or DoD Approved PKI/Certificate required).

Call the EVM-CR help desk with questions: (253) 564-1979 Ex. 1

Report Date vs. Submission Date: What is the difference?

Report Date

Represents the As-of-Date of the data, and is the same date as Box 4.B (Report Period To) located on an IPMR Format 1. If your delivered file contains February month-end IPMR data, representing data from Feb 1st through Feb 28th 2016, then your Report Date in the EVM-CR should read 02/28/2016.

Report date is automatically set by the EVM-CR if your submission contains an Electronic Cost XML file. The system reads the Report Date reported in the XML file and tags the entire submission with that date.

If your submission does not contain an Electronic Cost XML file, the Submitter needs to manually set the Report Date. The Submitter should match the date from Box 4.B (Report Period To) of the IPMR Format 1.

Submission Date

Represents the date a Submitter uploaded the submission to the EVM-CR

Delivery on-time compliance is rated, per the contact CDRL on file, by calculating the number of calendar or working days between last month's accounting month-end and this month's submission. Files will be marked late (yellow) for compliance if their submission is uploaded after this window, as defined by the CDRL on file.